

**KANSAS STATE BOARD OF TECHNICAL PROFESSIONS  
STRATEGIC PLANNING COMMITTEE  
Call-In Number: 1-785-414-8630  
Confirmation Code: 97898267**

**February 26, 2024**

**12:00 P.M.**

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Kansas Board of Technical Professions Board meetings follow the Kansas Open Meetings Act (KOMA).

**Members present were :**

Trudy Faulkner  
Doug Louis  
Dr. Kimberly Kramer (after 12:30 PM)  
John Lilak

**Not present:**

Carissa McMullen  
Bill Haverkamp  
Will Skepnek

**Others present were:**

Larry Karns, KBTP Executive Director  
Ben Thursby, KBTP Asst. Executive Director  
Nicole Turner, Kansas AG's Office  
Barb Jordan KBTP Admin Specialist

**I. WELCOME-** Meeting Opened at 12:07 (PM)

**II. MEETING MINUTES-** No Action Taken

**III. AGENDA-** Update from the Executive Director:

Director Karns briefed the committee on the current state of the office regarding workflow and personnel hiring. Director Karns also provided information and updates on legislative issues such as the amended verbiage in H.B. 2745 (Derived from H.B.66), which now requires active-duty personnel and spouses to be on orders or stationed in Kansas to have licensing fees waived. Director Karns also discussed a recent notification from the Kansas Historical society regarding the delinquency of filing of survey reports and discussion was had about future options for the Historical Society should they have similar instances in the future. Lastly, Director Karns addressed the priorities for the year (noted in section IV).

**IV. IDENTIFY PRIORITIES FOR THE YEAR**

- a. Continuing Education Form/Review-** an updated Continuing Education (CEU) Form was presented by office staff. Committee members noted changes and revisions they would like to see made (Specifically the committee wanted to see a header on all pages of the form and the drop-down menu box relocated). The committee requested an updated CEU form to be presented at the next strategic planning committee meeting in March.
- b. KSBTP Social Media Use-** Ms. Faulkner requested Ben Thursby review the LinkedIn pages from other states' professional licensing agencies to get an idea of what a good format might be. Discussion was also had relating to how KSBTP social media platforms could be used to conduct outreach to licensees. Ms. Faulkner noted that the social media priority should remain a high importance goal for the committee.
- c. Fine Schedule-** The committee was presented with documentation from other states regarding licensing fine guidelines, with the State of Missouri being the most recent neighboring state to provide information to the KSBTP on the topic. The committee discussed guidelines relating fines in relation to using a scoring card average system and the benefits of each system. The committee also requested that KBTP staff provide a list of states who do not have established fine schedules or guidelines to get a better picture of what specific states are doing relating to fines. The committee elected to table the discussion until the next meeting as well as provide an overview on the discussed topic to Deputy AG Will Skepnek for additional input.
- d. Kansas Statute Review-** Deputy AG Nicole Turner advised the committee that she is currently reviewing the verbiage in KAR. 66-14-1 and 66-14-2. Ms. Turner noted that she is projecting to have the review done by the full board meeting in April and that the formatting of the proposed

verbiage has been complete, and she is currently conducting a line-by-line review. Ms. Turner advised will also continue to work with Director Karns to develop a plan of action for future reviews. The committee discussed the review timeline as well as keeping the statute review a high committee priority and requested Ms. Turner provide suggested guidance on highlighted verbiage in the regulation that the board had questions on.

- e. **Board Goals-** the committee reviewed previously established goals, evaluated the progress of these goals and used the discussion of goals to establish agenda items for the March 18 meeting.

Items to put on the March 18, Strategic Planning Committee Agenda:

- 1) The continuing Education Form
- 2) KSBTP Social Media Use
- 3) Fine Schedule
- 4) Reviewing Statutes, Rules, and Regulations

**V. NEXT MEETING: March 18, 2024 12:00 p.m.**

**VI. ADJOURNMENT- The meeting was adjourned at 1:03 Pm on February 26.**