

AGENCY: STATE BOARD OF TECHNICAL PROFESSIONS

ARTICLE 14. CONTINUING EDUCATION REQUIREMENTS

NUMBER: 66-14-7

TITLE: Records.

66-14-7. Records. (a) Each licensee shall maintain records on forms prescribed and furnished by the board to support the professional development hours claimed by the licensee.

The records shall include the following:

(1) A log showing the type of continuing education activity claimed, the number of professional development hours earned, and other information as applicable; and

(2) supporting documentation, which may include documentation of either of the following:

(A) Presentations or attendance at meetings, conventions, conferences, programs, seminars, and similar activities, which shall be documented by verification records in the form of completion certificates or other documents supporting evidence of attendance;

(B) authoring published papers, articles, or books, which shall be documented by proof of publication

(b) Each licensee shall maintain the records specified in subsection (a) for at least four years and shall provide a copy to the board, upon request.

This regulation shall be effective on and after September 1, 2015. (Authorized by K.S.A. 2014 Supp. 74-7013; implementing K.S.A. 2014 Supp. 74-7013 and 74-7025; effective March 1, 1996; amended Jan. 23, 2009; amended Sep. 1, 2015.)