

**KANSAS STATE BOARD OF TECHNICAL PROFESSIONS  
ACTION AGENDA  
WENDY ORNELAS, CHAIR**

**DECMEBER 17, 2021**

**10:00 A.M.**

Kansas Board of Technical Professions Board meetings follow the Kansas Open Meetings Act (KOMA).  
The meeting was called to order at 10:06 a.m.

**Members present were:**

Doug Louis, P.G.  
William Haverkamp, P.S.  
John Lilak, P.S.  
Wendy Ornelas, Arch.  
Larry Graham, PE., P.S.  
Jack Poole, P.E.  
Carisa McMullen, L.A.  
Joseph Johnson, Arch.  
Trudy Falkner, Arch.  
Jennifer Taylor, P.E.  
Kimberly Kramer, P.E.  
Brenee King, Public Member  
Bonnie Limbird, Public Member

**Not present:**

Jennifer Taylor, P.E.

**Others present were:**

Jane Weiler, Asst. Attorney General  
Laine Barnard, Asst. Attorney General  
Larry Karns, Executive Director  
Erin Thompson, Admin Specialist  
Barb Jordan, Admin Specialist  
Jessica Pierce, Public Service Administrator

**I. MINUTES**

**A. Full Board**

1. Approval of minutes from the September 10, 2021 meeting (previously distributed)
2. Publish Minutes  
By a motion from Mr. Graham, seconded by Mr. Poole the Board voted to approve and publish the minutes of the September 10, 2021 meeting.

**II. ADDITIONS OR ADJUSTMENTS TO THE AGENDA**

1. Public Comments moved from 10:15 am to 10:30 am.
2. The Board elected to add a discussion of Continuing Education under New Business.

**III. REVIEW AND APPROVAL OF CONSENT AGENDA**

**A. Possible review of items removed from consent agenda**

By a motion from Mr. Graham, seconded by Mr. Poole the Board voted to approve the consent agenda as presented.

#### **IV. PUBLIC COMMENTS – 10:15 AM**

- A. Public Hearing on proposed K.A.R. 66-7-1  
K.A.R. 66-7-1 was approved by a roll call vote.
- B. Mark Skoglund – Ethics Commission  
Mr. Skoglund gave an ethics presentation to the board.

#### **V. EXECUTIVE SESSION**

#### **VI. REVIEW OF INQUIRIES/COMPLAINTS & ATTORNEY REPORTS**

- A. Complaint Committee Report – Chair McMullen
  - 1. Report of Case Files with Final Action Taken by the Committee
  - 2. Receipt of Complaint Committee Report

The Committee reviewed several cases. Two had fines issued, one was set for a hearing. One case was closed with no action, one closed with action. Two cases are to be assigned investigators. By motion of Mr. Graham, seconded by Mr. Johnson, the Board voted to accept the report.
- B. Attorney Report – Laine Barnard, General Counsel  
Ms. Barnard reported that the Certificate of Good Standing requirement has been removed from the Certificate of Authorization application and reinstatement application as the Board does not have the authority to require the Certificate. By motion of Mr. Graham, seconded by Mr. Poole, the Board voted to accept the report.

#### **VII. COMMITTEE AND ADMINISTRATIVE REPORTS**

- A. ARCH/LA/PG Committee – Chair Limbird
  - 1. Report of Committee Actions
  - 2. Discussion of Committee Items
  - 3. Receipt of Committee Report

Ms. Limbird reported the committee reviewed four applications. Mr. Louis gave an ASBOG Geology task force update. By motion of Mr. Poole, second by Mr. Graham, the Board voted to accept the report.
- B. PE/PS Committee – Chair Kramer
  - 1. Report of Committee Actions
  - 2. Discussion of Committee Items
  - 3. Receipt of Committee Report

Ms. Kramer reported that the Committee reviewed sixteen new applications; ten were approved, one was denied, and two noted as incomplete. By motion of Mr. Poole, seconded by Mr. Lilak, the Board voted to accept the report.

C. Director's Report

**VIII. CORRESPONDENCE**

A. CLARB Uniform Education

The Board directed Mr. Karns to request that Mr. Druga attend the February 2022 meeting to share more information regarding the Uniform Education standards.

B. NCEES President Elect Nomination Request

The Board direct Mr. Karns to send a letter thanking Mr. Drewyor for his information.

**IX. UNFINISHED BUSINES**

**X. NEW BUSINESS**

A. Geology Taskforce Report

By motion of Mr. Louis and seconded by Mr. Johnson the Board denied a request to amend the K.A.R. 66-9-6. By motion of Mr. Poole, seconded by Ms. Limbird, the Board elected to create a guidance document to be reviewed at the February 2022 meeting.

B. Board Orientation & Procedure Manual Taskforce Report

Mr. Lilak presented the report and requested that the Board send any changes by January 14, 2022 to Mr. Karns. Ms. Pierce and Mr. Karns will then submit a final draft for review at the February 2022 meeting.

C. Legal Training by Laine Barnard

D. March 25, 2022 Board Retreat

Mr. Karns informed the Board that additional details regarding the retreat would be provided at the February 2022 Board meeting. The meeting will be facilitated by Veronica Meadows of CLARB.

E. Data Security Plan Review

By motion of Mr. Graham and seconded by Ms. McMullen the Board approved adopting the documents.

F. Saeedeh Chavooshi Hearing Request

The Board appointed Ms. McMullen, Mr. Johnson, and Mr. Louis to the hearing panel. Mr. Karns will send Ms. Chavooshi the Notice of Hearing as soon as possible after the holidays so that it may be scheduled.

G. NCEES Call for Awards Nominations

No nominations were offered by the Board.

H. Continuing Education

Due to time constraints, the Board elected to discuss the Continuing Education issue at a later date.

## **XI. APPROVAL FOR ATTENDANCE AT EVENTS**

- A. NCEES MBE Meeting, February 2-4, 2022                      Greenville, SC

Mr. Karns will be traveling to the NCEES MBE meeting.

Ms. Kramer requested to travel for NCEES February 4-5, 2022.

NCARB Regional meeting to be attended by Ms. Faulkner, Mr. Johnson, Ms. Ornelas, and Mr. Karns.

By a motion of Ms. Limbird, seconded by Mr. Haverkamp all travel and attendance was approved by the Board.

## **XII. ADJOURN**

By motion of Mr. Poole, seconded by Ms. Kramer, the Board voted to adjourn the meeting at 3:05 p.m.