

**KANSAS STATE BOARD OF TECHNICAL PROFESSIONS
ACTION AGENDA
JOSEPH JOHNSON, CHAIR**

July 7, 2023

10:00 A.M.

Kansas Board of Technical Professions Board meetings follow the Kansas Open Meetings Act (KOMA). The meeting was called to order at 10:05 a.m.

Members present were:

Joseph Johnson, Arch.
William Haverkamp, P.S.
John Lilak, P.S.
Carisa McMullen, L.A.
Kimberly Kramer, P.E
Doug Louis, P.G.
Trudy Falkner, Arch.
Jennifer Taylor, P.E.

Not present:

Jack Poole, P.E.
Brennee King, Public Member
Larry Graham, P.E., P.S.
Wendy Ornelas, Arch.

Others present were:

Will Skepnek, Asst. Attorney General
Jessica Pierce, PSA
Larry Karns, Executive Director
Erin Thompson, Admin Specialist
Barb Jordan, Admin Specialist
Robert Hutchison, Deputy Att. General
Sean Ray, PGSLA
Doug Davis, KSPG

I. MINUTES

A. Full Board

1. Approval of minutes from April 14, 2023 meeting and the May 15, 2023 and June 19, 2023 Strategic Planning Committee meetings.

By motion of Mr. Louis, seconded by Dr. Kramer, the Board voted to approve and publish minutes of the April 14, 2023.

By motion of Mr. Louis, seconded by Ms. Faulkner, the Board voted to approve and publish the May 15, 2023 and June 19, 2023 meeting minutes.
(previously distributed)

2. Publish Minutes

II. ADDITIONS OR ADJUSTMENTS TO THE AGENDA

Mr. Haverkamp requested a discussion of continuing education requirements under New Business.
Mr. Lilak requested to move the elections and committee assignments from 11A to 11F.
Mr. Johnson requested to move the executive session from 5 to 8.
The motions were seconded by Dr. Kramer.

III. REVIEW AND APPROVAL OF CONSENT AGENDA

- A. Possible review of items removed from consent agenda

By motion of Ms. McMullen, seconded by Dr. Kramer, the Board voted to present the agenda as presented. Mr. Lilak opposed.

IV. PUBLIC COMMENTS – 10:30 AM

- A. Kansas Prairie Gateway Chapter of ASLA Sean Ray, Chapter President
- B. Kansas Society of Professional Geologists Doug Davis, President Elect

V. STRATEGIC PLANNING COMMITTEE REPORT

- A. The Board is spending more time on acting proactively versus reactively.
- B. Increased understanding and value of licensure and the board
- C. Identify opportunities to increased engagement with legislators
- D. Approval of SPC Standard Operating Procedure

Dr. Kramer reported that the committee has met a few times since the last Board meeting and is working on a framework for the committee. By motion of Ms. Taylor, seconded by Ms. Faulkner, the Board voted to approve the guidance document. Dr. Kramer also shared a spreadsheet that identified what the committee has been working on. Dr. Kramer requested that the Board Members email her with any items they felt the Committee should be working on. By motion of Ms. Faulkner, seconded by Ms. Taylor, the committee voted to accept the report.

VI. REVIEW OF INQUIRIES/COMPLAINTS & ATTORNEY REPORTS

- A. Complaint Committee Report – Chair Ornelas
 - 1. Report of Case Files with Final Action Taken by the Committee
 - 2. Receipt of Complaint Committee Report

In lieu of Ms. Ornelas, Mr. Lilak reported that the committee met from 2pm to 4:45pm on July 6, 2023. Mr. Lilak reported that the committee reviewed one SPO, dismissed one case, one report was sent back to investigator for more detail, three letters are to be sent regarding for professional conduct, and one investigator is to be assigned. By motion of Dr. Kramer, seconded by Ms. McMullen, the Board voted to accept the report.

- B. Attorney Report – Robert Hutchison, General Counsel

Mr. Hutchison reported that he will continue as general counsel until such time a replacement is hired.

VII. COMMITTEE AND ADMINISTRATIVE REPORTS

- A. ARCH/LA/PG Committee – Chair Faulkner
 - 1. Report of Committee Actions
 - 2. Discussion of Committee Items
 - 3. Receipt of Committee Report

Ms. Faulkner reported that the committee reviewed three reinstatements and marked one application incomplete. The Committee heard association reports. By motion of Mr. Haverkamp, seconded by Ms. Taylor, the Board voted to accept the report.

B. PE/PS Committee – Chair Taylor

1. Report of Committee Actions
2. Discussion of Committee Items
3. Receipt of Committee Report

Ms. Taylor reported that the Committee will reconvene after lunch. The Committee reviewed 44 applications. The committee discussed updates to the Fundamentals of Surveying and Professional Surveyor by Reciprocity applications. The Committee also discussed the motions to be presented at the NCEES Annual Meeting in August. By motion of Mr. Lilak, seconded by Dr. Kramer, the Board voted to accept the report.

C. Director's Report

Mr. Karns reported that HB2388 has passed. HB2449 did not pass. Revised K.A.R.'s 66-9-5 and 66-14-1 have been approved and are now subject to a public hearing at the December meeting. The request for an Attorney General's opinion regarding the authority of Registers of Deeds has been submitted. The Solicitor General's office will now review attorney general opinion requests. Mr. Karns requested that all members obtain their security awareness training. Mr. Karns reported that the number of surveyors has greatly declined as evidenced by the charts supplied by KDOT. Dr. Kramer requested staff pull data related to what was presented for surveyors.

VIII. EXECUTIVE SESSION

At 11:36 a.m., by motion of Ms. Faulkner, seconded by Dr. Kramer, the Board recessed into executive session for twenty minutes to discuss personnel matters of non-elected individuals. The open meeting resumed at 11:56a.m.

At 11:56 a.m., by motion of Ms. Faulkner, seconded by Dr. Kramer, the Board recessed into executive session for ten additional minutes to discuss personnel matters of non-elected individuals. The open meeting resumed at 12:06 p.m.

By motion of Dr. Kramer, seconded by Ms. Faulkner, the Board voted to create an Assistant Executive Director. A committee of four members will meet to decide. Mr. Lilak will chair the committee. By motion of Dr. Kramer, seconded by Ms. Faulkner, the Board voted to instruct Mr. Karns to reclassify staff with a salary increase. By motion of Mr. Lilak, seconded by Dr. Kramer, the Board instructed Mr. Karns to create a training to be able to help complaint investigators, keeping within the state's sub-contractor constraints.

By motion of Mr. Haverkamp, seconded by Dr. Kramer, the Board voted to adjourn for lunch.

The Board reconvened the open meeting at 12:33p.m.

IX. CORRESPONDENCE

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

A. Schedule 2023-2024 Board Meeting Dates

September 7-8, 2023

December 7-8, 2023

February 8-9, 2024

April 18-19, 2024 (tentatively)

July 11-12, 2024

B. CLARB Uniform Standards Discussion

By motion of Dr. Kramer, seconded by Mr. Haverkamp, the Board instructed Ms. McMullen to obtain more information from general counsel regarding the uniform standards.

C. Reinstatement Review

By motion of Dr. Kramer, seconded by Ms. Faulkner, the Board voted to mark the application as incomplete until such time he provides proof of complying with the original SPO.

D. NCEES Annual Meeting Motions

By motion of Mr. Haverkamp, seconded by Dr. Kramer, the Board voted to authorize the PEPS committee to review the motions and make determinations.

E. Assign Hearing Panel

F. Elections and Committee Assignments for FY2024

By motion of Ms. Faulkner, seconded by Mr. Haverkamp, the Board voted to elect Mr. Lilak as Board Chair.

By motion of Ms. Taylor, seconded by Ms. Faulkner, the Board voted to elect Dr. Kramer as Board Vice President.

By motion of Mr. Lilak, seconded by Dr. Kramer, the Board voted to elect Ms. Faulkner as Board Secretary.

By motion of Mr. Lilak, seconded by Ms. Faulkner, the Board voted to elect Ms. Ornelas as Chair of the ARCHLAPG Committee.

By motion of Mr. Lilak, seconded by Dr. Kramer, the Board voted to elect Ms. Taylor as Chair of the PEPS Committee.

By motion of Mr. Lilak, seconded by Ms. McMullen, the Board voted to elect Dr. Kramer as the Chair of the Strategic Planning Committee and maintain the same members.

Complaint Committee members will include Mr. Johnson as Chair, Ms. Taylor, Mr. Lilak, Ms. Ornelas, and Mr. Graham.

G. CEU Discussion

By motion of Mr. Haverkamp, seconded by Dr. Kramer, the Board instructed the Strategic Planning Committee to create a document regarding CEUs to be emailed directly to licensees with a quiz. A maximum of one hour will be allowed every renewal period.

XII. APPROVAL FOR ATTENDANCE AT EVENTS

A. CLARB Annual Meeting September 20-23, 2023 (Jessica and Larry Karns)

By motion of Dr. Kramer, seconded by Ms. Faulkner, the Board voted to approve Ms. McMullen as the voting delegate. By motion of Dr. Kramer, seconded by Ms. Faulkner, the Board voted to approve Ms. Pierce, Mr. Karns and Ms. McMullen as attendees.

B. NCARB MBE Committee (D.C.) October 4-5, 2023 (Larry Karns)

By motion of Dr. Kramer, seconded by seconded by Ms. Faulkner, the Board voted to approve Mr. Karns as an attendee.

C. ASBOG (Spokane) October 23-25, 2023 (Doug, Larry Karns and Jessica)

By motion of Dr. Kramer, seconded by Ms. Faulkner, the Board voted to approve Mr. Louis as the voting delegate. By motion of Dr. Kramer, seconded by Mr. Lilak, the Board voted to approve Mr. Karns, Mr. Karns and Ms. Pierce as attendees.

By motion of Dr. Kramer, seconded by Mr. Lilak, the Board voted to approve Mr. Karns, Mr. Karns and Ms. Pierce as attendees.

XII. ADJOURN

By motion of Ms. Taylor, seconded by Ms. McMullen, the Board voted to adjourn at 1:33 p.m.