

**KANSAS STATE BOARD OF TECHNICAL PROFESSIONS
ACTION AGENDA
JOSEPH JOHNSON, CHAIR**

February 10, 2023

10:00 A.M.

Kansas Board of Technical Professions Board meetings follow the Kansas Open Meetings Act (KOMA).
The meeting was called to order at 10:10 a.m.

Members present were:

Doug Louis, P.G.
William Haverkamp, P.S.
Jack Poole, P.E.
Larry Graham, PE., P.S.
Kimberly Kramer, P.E.
Wendy Ornelas, Arch.
John Lilak, P.S.
Joseph Johnson, Arch.
Trudy Falkner, Arch.
Jennifer Taylor, P.E.
Carisa McMullen, L.A.
Bonnie Limbird, Public Member

Not present:

Brenee King, Public Member

Others present were:

Jane Weiler, Asst. Attorney General
Jessica Pierce, PSA
Larry Karns, Executive Director
Erin Thompson, Admin Specialist
Barb Jordan, Admin Specialist
Robert Hutchinson, Deputy Att. General
Jay Rodriguez, Asst. Attorney General
Terry Humprey, AIA Kansas
Ashley Beason, AIA Kansas
Paul Keithly, Asst. Attorney General

I. MINUTES

A. Full Board

1. Approval of minutes from December 9, 2022 meeting and January 10, 2023 special meeting.
(previously distributed)
2. Publish Minutes

By motion from Ms. Ornelas, seconded by Mr. Poole, the Board voted to approve the minutes of the December 9, 2022 meeting as well as the January 10, 2023 special meeting. By motion of Mr. Lilak, seconded by Ms. Ornelas, the Board voted to publish the minutes of the December 9, 2022 meeting as well as the January 10, 2023 special meeting.

II. ADDITIONS OR ADJUSTMENTS TO THE AGENDA

Ms. Ornelas requested to add a conversation regarding updating the COA renewal form as well as the Complaint form. Ms. Faulkner requested to add a discussion regarding setting up grants to help other agencies. Ms. McMullen requested to discuss an update to the CEU form. By motion of Ms. Limbird, seconded by Ms. Faulkner, the Board voted to approve the updates.

III. REVIEW AND APPROVAL OF CONSENT AGENDA

A. Possible review of items removed from consent agenda

By motion of Mr. Graham, seconded by Dr. Kramer, the committee voted to approve the agenda as presented.

IV. PUBLIC COMMENTS – 10:15 AM

A. Terry Humphrey (AIAKS)

Ms. Humphrey and Ms. Beason presented an introduction to AIA Kansas.

B. Jan Bostelman (NCEES Central Zone)

V. EXECUTIVE SESSION

At 10:50 a.m., by motion of Dr. Kramer, seconded by Ms. McMullen, the Board recessed into executive session for ten minutes to discuss personnel matters of non-elected individuals. The open meeting resumed at 11:00 a.m.

VI. STRATEGIC PLAN TASK FORCE REPORT

- A. The Board is spending more time on acting proactively versus reactively.
- B. Increased understanding and value of licensure and the board
- C. Identify opportunities to increased engagement with legislators

Mr. Karns reported that the Strategic Planning Committee met in January 2023. The letter to high-school counselors has been sent regarding the surveying profession. The value of licensure videos from NCEES have been posted to the website as well as sent in the newsletter and to the state associations.

VII. REVIEW OF INQUIRIES/COMPLAINTS & ATTORNEY REPORTS

- A. Complaint Committee Report – Chair Ornelas
 - 1. Report of Case Files with Final Action Taken by the Committee
 - 2. Receipt of Complaint Committee Report

The Committee reviewed several cases. Six cases were heard. Three cases have been tabled, one closed with action, one closed with no action, and one with no jurisdiction. By motion of Mr. Lilak, seconded by Ms. Limbird, the Committee voted to accept the report.

B. Attorney Report – Robert Hutchinson, General Counsel

In Mr. Hutchinson’s absence, Ms. Weiler reported that HB2239 regarding continuing education was proposed January 31, 2023. The bill proposes that no CEUs would be required if a licensee has worked 1,000 hours in the profession since his or her last renewal. The Board instructed Mr. Karns to send a letter to the societies to make them aware of the bill.

Ms. Weiler also reported that the Federal Veteran’s Auto and Education Act of 2022 passed early this year. The bill states that if a military member or spouse transfer due to military orders, he or she may practice in their licensed profession. The military member or spouse must have practiced in the profession within the last two years.

VIII. COMMITTEE AND ADMINISTRATIVE REPORTS

A. ARCH/LA/PG Committee – Chair Faulkner

1. Report of Committee Actions
2. Discussion of Committee Items
3. Receipt of Committee Report

Ms. Faulkner reported the committee reviewed and approved one application. The committee heard reports from each profession and respective association. The committee also approved one application under Unfinished Business. By motion of Ms. Limbird, second by Mr. Louis, the Board voted to accept the report.

B. PE/PS Committee – Chair Taylor

1. Report of Committee Actions
2. Discussion of Committee Items
3. Receipt of Committee Report

Ms. Taylor reported the committee reviewed multiple applications and unfinished business items. A discussion was held regarding the request of an Attorney General’s opinion, the no-show policy, and the NCEES PLSS survey. By motion of Mr. Graham, second by Mr. Lilak, the Board voted to accept the report.

C. Director’s Report

Mr. Karns reported that the staff guidance documents have been updated and compiled. Mr. Karns reported that Mr. Wilkerson’s hearing was held in January 2023. He referenced the pending bills mentioned by Ms. Weiler as well as the use of KanFocus to track the pending bills. The budget has been completed and is under review. The hospitality budget has been updated to \$2,000. We have posted a request for new investigators and have received two applications for Professional Engineers. By motion of Ms. Kramer, seconded by Ms. Ornelas, the Board instructed Mr. Karns prepare a report to be presented at the next meeting to research surrounding state’s investigator payment rates. K.A.R. 66-9-5 is pending approval. The geo-fencing campaign through NCEES is in place. The security training will again be required from each staff and board member. By motion of Ms. Faulkner, seconded by Dr. Kramer, the Board voted to accept the report.

IX. CORRESPONDENCE

X. UNFINISHED BUSINESS

A. K.A.R. 66-14-1

By motion of Mr. Lilak, seconded by Dr. Kramer, the Board voted to appoint Mr. Graham and Ms. Faulkner to a special committee to update the language in K.A.R. 66-14-1.

XI. NEW BUSINESS

A. Travis Wilson (A6211) Reinstatement Application Review

By motion of Mr. Haverkamp, seconded by Ms. Ornelas, the Board voted to mark the application as incomplete until such time Mr. Wilson provides the missing 30 CEUs from the 2019 audit. If they are not available, he is required to submit an additional 30 hours of CEUs for 60 hours in total.

B. I-Pad/technology Discussion

By motion of Ms. Limbird, seconded by Mr. Louis, the Board voted a Doodle poll be sent to all members with a listing of the available technology as well as a poll as to the members who would be interested in an item purchased by KSBTP. The Board requested additional information as to whether they may utilize their personal laptop. The Board requested MyBoardPacket be reviewed.

C. CEU Discussion: PE/IE Mentorship Credits

By motion of Ms. Ornelas, seconded by Mr. Lilak, the Board voted to not update the CEU Guidance to include PE/IE mentorship credit.

D. ICOR/FARB Updates

Ms. McMullen reported that NCARB is reviewing their agreement with UK architects as well as offering pre-practice exams and updating the rolling clock. NCEES is working on data sharing with each state. The structural exam is the last exam to transition to computer-based testing. NCEES is reviewing an FE ambassador program at the college level to encourage students to be a part of the licensure program. CIDQ created a video that explains the exam process as well as 3-D HSW tool. Ms. McMullen reported that ICOR has resources to help each Board. Ms. Ornelas reported that ICOR is reviewing practice overlap.

E. COA Renewal Form Updates

By motion of Ms. Ornelas, seconded by Ms. Limbird, the Board voted to update the language on the COA renewal form to “since your last renewal” in place of “ever.”

F. Disciplinary Report Form

By motion of Ms. Ornelas, seconded by Ms. Limbird, the Board voted to update the disciplinary complaint form to reflect “For further information, contact the Board office at 785-296-3053. Please do not contact the Board Members.”

G. Grant Program Discussion

By motion of Ms. Limbird, seconded by Mr. Haverkamp, the Board requested that staff explore the option regarding our budget and strategic plan and report at the next meeting.

H. CEU Report Form Updates

By motion of Ms. McMullen, seconded by Ms. Limbird, the Board voted to table the discussion pending the updates to K.A.R. 66-14-1.

XII. APPROVAL FOR ATTENDANCE AT EVENTS

XII. ADJOURN

By motion of Mr. Lilak, seconded by Mr. Graham the Board voted to adjourn the meeting at 12:36 p.m.