

**KANSAS STATE BOARD OF TECHNICAL PROFESSIONS
ACTION AGENDA
LARRY GRAHAM, CHAIR
CALL-IN INFORMATION: 1 785-414-8630
CONFERENCE CODE: 485812945**

JULY 10, 2020

10:00 A.M.

Kansas Board of Technical Professions Board meetings follow the Kansas Open Meetings Act (KOMA).
The meeting was called to order at 10:00 a.m.

Members present were:

Doug Lewis, P.G.
William Haverkamp, P.S.
John Lilak, P.S.
Eric Wimmer, Arch.
Larry Graham, PE., P.S.
Jack Poole, P.E.
Carisa McMullen, L.A.
Joseph Johnson, Arch.
Bonnie Limbird, Public Member
Kimberly Kramer, P.E.
Jennifer Taylor, P.E.

Members not present were:

Wendy Ornelas, Arch.

Others present were:

Jessica Pierce, Public Service Admin
Jane Weiler, Asst. Attorney General
Athena Andaya, Dep Atty General
Larry Karns, Executive Director
Erin Thompson, Admin Specialist
Barb Jordan, Admin Specialist

I. MINUTES

A. Full Board

1. Approval of minutes of the April 17, 2020 meeting (previously distributed)

By motion of Mr. Poole the Committee voted to approve the minutes of the April 17, 2020 meeting. Mr. Lilak seconded the motion made by Mr. Poole and the motion carried.

2. Publish Minutes

By motion of Mr. Lilak the Committee voted to publish the minutes of the April 17, 2020 meeting. Mr. Poole seconded the motion made by Mr. Lilak and the motion carried.

II. ADDITIONS OR ADJUSTMENTS TO THE AGENDA

Mr. Karns requested to add a discussion regarding the voting ballots for NCARB, NCEES and CLARB to the agenda. By motion of Mr. Poole, seconded by Mr. Johnson, the addition of the agenda item was approved and added as letter J under New Business.

III. REVIEW AND APPROVAL OF CONSENT AGENDA

- A. Possible review of items removed from consent agenda

By motion of Mr. Poole the Committee voted to approve the consent agenda as written. Ms. Limbird seconded the motion made by Mr. Poole and the motion carried.

IV. PUBLIC COMMENTS – 10:15 AM

V. EXECUTIVE SESSION

VI. REVIEW OF INQUIRIES/COMPLAINTS & ATTORNEY REPORTS

- A. Complaint Committee Report – Chair Wimmer
 - 1. Report of Case Files with Final Action Taken by the Committee
 - 2. Receipt of Complaint Committee Report

Chair Wimmer reported that 13 cases were reviewed with 8 closed with no action, 2 open, 2 remain tabled and 1 requiring an investigator. The Committee met from 2-4pm on July 9, 2020. By motion of Mr. Johnson, seconded by Mr. Poole, the Board voted to accept the report.

- B. Attorney Report – Athena Andaya, General Counsel

By motion of Mr. Johnson, seconded by Mr. Lilak, the Attorney report was accepted, and Mr. Karns was given approval to sign agreements for the Attorney General’s contract, the Office of Administrative Hearings Contract and the MOU with Personnel.

VII. COMMITTEE AND ADMINISTRATIVE REPORTS

- A. ARCH/LA/PG Committee – Chair Johnson
 - 1. Report of Committee Actions
 - 2. Discussion of Committee Items
 - 3. Receipt of Committee Report

Mr. Johnson reported the Committee reviewed and approved one application. Mr. Louis reported that ASBOG will decide by August 2020 the status of the fall meeting. Ms. McMullen reported that CLARB will hold a one-day conference and hopes to see everyone in New York City in 2021. Mr. Johnson reported that NCARB conducted their annual meeting virtually. By motion of Mr. Louis, seconded by Mr. Haverkamp, the Board voted to accept the report.

- B. PE/PS Committee – Chair Poole
 - 1. Report of Committee Actions
 - 2. Discussion of Committee Items
 - 3. Receipt of Committee Report

Mr. Poole reported the Committee reviewed ten applications of which eight were approved and two marked incomplete. Four exam re-take requests were approved. By motion of Mr. Johnson, seconded by Mr. Lilak, the Board voted to accept the report.

C. Director's Report

Mr. Karns reported that ShyAnn Askin's last day was June 19, 2020. Staff continues to work from home under the instruction of the Governor. HB2506 gained no approval at the last session, but we anticipate seeing it next session. By motion of Mr. Lilak, seconded by Ms. McMullen, the board voted to accept the report.

VIII. CORRESPONDENCE

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

A. Elections for FY2021

By motion of Mr. Johnson, seconded by Mr. Wimmer, the Board elected Ms. McMullen as the Board Chairperson.

By motion of Mr. Wimmer, seconded by Ms. Kramer, the Board elected Ms. Ornelas as the Board Vice Chairperson.

By motion of Mr. Wimmer, seconded by Ms. Kramer, Mr. Johnson was elected as the Board Secretary.

By motion of Mr. Lilak and second by Mr. Johnson, the Board elected Mr. Haverkamp as PE/PS Committee Chairperson.

By motion of Mr. Haverkamp and second by Mr. Johnson, the Board elected Mr. Louis as Arch/LA/PG Committee Chairperson.

By motion of Mr. Wimmer and second by Ms. Kramer, the Board elected Mr. Graham as Complaint Committee Chairperson. Mr. Wimmer, Ms. Kramer, Mr. Louis and Mr. Haverkamp and Ms. Limbird were also appointed to the Committee by the Board.

B. Set 2021 Board Meeting Dates

The Board voted to set the remainder of the 2021 dates as February 11, 12 and April 15, 16, 2021.

C. Review of Proposed Regulations

Mr. Karns reported that 26 regulations will be set for hearing at the September 2020 meeting.

D. Review of Government E-Mail Usage

Mr. Karns reminded the members of the board to set-up and utilize their government e-mail.

E. Suspension of CEU Discussion

The Board elected to follow Executive Order 20-49 and Ms. Andaya's recommendation of ending the renewal and continuing education deadline on September 15, 2020.

F. Online Applications and Renewals Presentation & Discussion

Mrs. Pierce presented a short demonstration regarding online applications.

G. Review of Attorney General's Representation Contract

By motion of Mr. Johnson, seconded by Mr. Lilak, the board directed Mr. Karns to sign on their behalf provided the new fee is within 10% of last year's fee.

H. Review of Office of Administrative Hearings Contract

By motion of Mr. Johnson, seconded by Mr. Lilak, the board directed Mr. Karns to sign on their behalf provided the new fee is within 10% of last year's fee.

I. Review of Memorandum of Understanding with Personnel

By motion of Mr. Johnson, seconded by Mr. Lilak, the board directed Mr. Karns to sign on their behalf provided the new fee is within 10% of last year's fee.

J. Ballots: NCEES, CLARB

NCEES: By motion of Mr. Poole, seconded by Mr. Lilak, the board voted to empower Mr. Karns to submit the ballot and Mr. Poole to vote on behalf of the board at the meeting.

CLARB: By motion of Mr. Lilak, seconded by Mr. Poole, the board voted to empower Mr. Karns to submit the ballot and Ms. McMullen to vote on behalf of the board at the meeting. Ms. McMullen requested Ms. Limbird's assistance in reviewing the candidates.

XI. APPROVAL FOR ATTENDANCE AT EVENTS

By motion of Mr. Johnson, seconded by Ms. Kramer, the board voted to allow Mr. Karns and Ms. Weiler to attend the FARB meeting whether it be held virtually or in-person.

XIII. ADJOURN

By motion of Mr. Poole, seconded by Mr. Lilak, the Board voted to adjourn at 11:27 a.m.

KAPA proceedings to follow.