

ACTION MINUTES

KANSAS STATE BOARD OF TECHNICAL PROFESSIONS BOARD MEETING

900 SW JACKSON, STE 507, TOPEKA KS 66612

Friday, September 16, 2016

The meeting was called to order at 10:000 a.m. by Chair Henthorne.

Members present were:

Maurice Bowersox, P.E.

Steve Brosemer, P.S.

Forrest Erickson, P.E.

Larry Graham, P.E., P.S.

Richard Hayter, Ph.D., P.E.

Robert Henthorne, P.G.

David Hoffman, Architect

Edward Holloran, Public Member

Joseph Johnson, Architect

Carisa McMullen, Landscape Architect

Vincent Mancini, Architect

Eric Wimmer, Architect, Public Member

Members absent were:

William Haverkamp, P.S.

Others present were:

Mark Bennett, Attorney for the Board

Sarah Easter, Assistant Director

Shelby Lopez, Executive Director

Patrick Tammy, President-Elect of NCEES

I. MINUTES

A. Approval of minutes of the July 15, 2016 meeting (previously distributed)

By motion of Mr. Johnson, seconded by Mr. Graham, the Board voted to approve the Minutes of the July 15, 2016 meeting.

II. ADDITIONS OR ADJUSTMENTS TO THE AGENDA

There were none.

III. REVIEW AND APPROVAL OF CONSENT AGENDA

By motion of Mr. Graham, seconded by Mr. Brosemer, the Board voted to approve the Consent Agenda.

IV. PUBLIC COMMENTS – 10:15 AM

- A. Introduction of Patrick Tammy, President-Elect of Nation Council of Examiner for Engineering and Surveying (NCEES)

Mr. Tammy invited discussion pertaining to approval or disapproval of current NCEES practices. Board members suggested improvements in outreach and scholarship funds. Mr. Tammy reviewed current exam practices, collected fees, and grants provided to academic institutions.

V. EXECUTIVE SESSION

No Executive Session held.

VI. Attorney Report

- A. Athena Andaya, Deputy Attorney General

Ms. Andaya was not present. Board held brief discussion of citing correct statutes to move forward on unlicensed practice cases.

VII. LAPSED LICENSE BALLOT

- A. Ballot 17-24 Lapsed Professional Engineers (A-L)

Economic impact of lapsed licenses reviewed.

By motion of Mr. Brosemer, seconded by Mr. Bowersox, the Board voted to have Ms. Lopez collect data on how many licensees from this assemblage have retired or cancelled their licenses.

VIII. REVIEW OF INQUIRIES/COMPLAINTS & ATTORNEY REPORTS

- A. Complaint Files – Report from Complaint Committee – Chair Brosemer

- 1. Report of Case Files with final action taken by the committee.

Mr. Brosemer reported on Case Files with action taken by the Complaint Committee. The committee dealt with all of the existing cases according to the Rules and Regulations. The Board reviewed the Agreement to Pay Administrative Fine Based on Unlicensed Practice. By motion of Graham, seconded by Erickson, the revisions to the form were approved.

B. Receipt of Complaint Committee Report

By motion of Mr. Brosemer the Board voted to receive and file the Complaint Committee Report.

C. Legal Matters/Correspondence

There were none.

IX. COMMITTEE AND ADMINISTRATIVE REPORTS

A. ARCH/LA/PG Committee – Committee Chair Mancini

1. Report of Committee Actions

Mr. Mancini reported the Committee approved no actions.

2. Discussion of Committee Items

Mr. Mancini reported that the Committee discussed the following: ASBOG's Annual Conference in November and upcoming exam date of September 30th; CLARB's Conference in September which Ms. McMullen and Ms. Lopez will attend; NCARB's new A.R.E 5.0 testing. Mr. Mancini reported that the Committee approves the Seals & Signatures FAQs.

3. Receipt of Committee Report

By motion of Mr. Mancini the Board voted to receive and file the Committee's Report.

B. PE/PS Committee – Committee Chair Graham

1. Report of Committee Actions

Mr. Graham reported on the actions of the Committee including the review of applications, of which all were approved; all requests for re-takes were approved.

2. Discussion of Committee Items

Mr. Graham reported the Committee's request for the Board to vote on Land Surveyor Curriculum Approved by the Kansas State Board of Technical Professions and the Seals & Signatures FAQs.

By motion of Mr. Brosemer, seconded by Mr. Graham, the Board voted to approve The University of Wyoming and Northwestern Illinois University to the Land Surveyor Curriculum Approved by the Kansas State Board of Technical Professions.

By motion of Mr. Graham, seconded by Mr. Hoffman, the Board voted to approve the Seals & Signatures FAQs.

3. Receipt of Committee Report

By motion of Mr. Brosemer the Board voted to receive and file the Committee's Report.

C. Other Committee Reports

1. Building Officials Brochure (BOB) Committee – Chair Hoffman

Mr. Hoffman reported that the Building Officials Brochure has been printed and is ready for distribution at the Code Officials Conference in October.

2. Legislative Committee – Chair Hoffman

Mr. Hoffman reported that K.A.R 66-9-7, 66-10-1, and 66-10-3 are in the process of being reviewed by agency staff for submission to the Department of Administration and the Attorney General's Office.

3. Seals & Signatures Committee – Chair Erickson

Mr. Erickson thanks the committee for approving the Seals & Signatures FAQs page.

D. Administrative Report

1. Introduction of New Staff

Ms. Lopez introduced Sarah Easter to the Board.

2. Administrative Update

Ms. Lopez presented the Administrative Update and provided an update on the budget process for FY 2017, FY 2018, and FY 2019.

By motion of Mr. Johnson, seconded by Mr. Graham, the Board votes to approve Ms. Easter's travel and attendance for the System Automation User Conference in November.

Ms. Lopez provided reports to the Board charting statistics for continuing education, number of licensees per profession, and renewal numbers. The Board discussed the audit process and statistics for audits during FY 2016.

X. CORRESPONDENCE

A. E-Mail from Bill Athey

The Board recommends Ms. Lopez respond to Mr. Athey by providing the Seals & Signatures FAQs and Building Officials Brochure.

XI. UNFINISHED BUSINESS

There was none.

XII. NEW BUSINESS

- A. Letter of Undertaking, Mutual Recognition Agreement between NCARB, the Architects Accreditation Council of Australia and the New Zealand Registered Architects Board

By motion of Mr. Hoffman, seconded by Mr. Brosemer, the Board voted to sign the mutual recognition arrangement between NCARB, the Architects Accreditation Council of Australia, and the New Zealand Registered Architects Board.

- B. Update on Certificate of Authorization for Business Entity Items Number 4 and 6

By motion of Mr. Johnson, seconded by Mr. Hoffman, the Board approves a committee to be assigned to review terminology changes and propose legislative modification for responsible charge and responsible principle requirements for business entities.

- C. Upcoming board meeting dates:

1. December 15 and 16, 2016
2. February 16 and 17, 2017 – Licensure Ceremony – Topeka KS
3. April 27 and 28, 2017
4. July 13 and 14, 2017 – Licensure Ceremony – Topeka KS

XIII. ADJOURN

Prepared by:

Attest by:

Submitted by:

Sarah Easter
Assistant Director

Eric Wimmer
Secretary for the Board

Shelby Lopez
Executive Director