

## **ACTION AGENDA**

### KANSAS STATE BOARD OF TECHNICAL PROFESSIONS BOARD MEETING

900 SW JACKSON, STE 507, TOPEKA KS 66612

Friday, July 15, 2016

The meeting was called to order at 10:06 a.m. by Chair Brosemer.

Members present were:

Maurice Bowersox, P.E.

Steve Brosemer, P.S.

Forrest Erickson, P.E.

Larry Graham, P.E., P.S.

William Haverkamp, P.S.

Richard Hayter, Ph.D., P.E.

Robert Henthorne, P.G.

David Hoffman, Architect

Carisa McMullen, Landscape Architect

Vincent Mancini, Architect

Timothy R. Sloan, P.S.

Eric Wimmer, Architect, Public Member

Members absent were:

Joseph Johnson, Architect

Others present were:

Mark Bennett, Attorney for the Board

Shelby Lopez, Executive Director

### **I. MINUTES**

A. Approval of minutes of the April 29, 2016 meeting (previously distributed)

By motion of Mr. Graham, seconded by Mr. Wimmer the Board voted to approve the Minutes of the April 29, 2016 meeting.

### **II. ADDITIONS OR ADJUSTMENTS TO THE AGENDA**

By motion of Mr. Graham, seconded by Mr. Bowersox, discussion of Unlicensed Practice was moved to beginning of meeting. The Board discussed it's authority to exercise jurisdiction over a nonlicensee and the assessment of civil penalties.

**III. REVIEW AND APPROVAL OF CONSENT AGENDA**

A. Possible review of items removed from consent agenda.

By motion of Mr. Erickson, seconded by Mr. Wimmer the Board voted to approve the Consent Agenda

**IV. PUBLIC COMMENTS – 10:15 AM**

There were none.

**V. EXECUTIVE SESSION**

By motion of Mr. Graham, seconded by Mr. Bowersox, the Board voted at 10:40 a.m. to go into Executive Session for approximately 30 minutes to discuss matters with the Board's attorneys which would be deemed privileged in the attorney-client relationship in accordance with K.S.A. 75-4319(b)(2). Mr. Bennett and Ms. Lopez were asked to stay. Ms. Andaya joined the meeting via conference call. The meeting reconvened into open session at 11:10 a.m. No action was taken in Executive Session.

**VI. LAPSED LICENSE BALLOT**

A. Ballot 16-165 Lapsed Professional Surveyors (A-L)

By motion of Mr. Henthorne, seconded by Mr. Graham, the Board voted to approve Ballot 16-165 Lapsed Professional Surveyors.

**VII. REVIEW OF INQUIRIES/COMPLAINTS & ATTORNEY REPORTS**

A. Complaint Files – Report from Complaint Committee – Chair Mancini

1. Report of Case Files with final action taken by the committee.

Mr. Brosemer reported on Case Files with action taken by the Complaint Committee. The committee dealt with all of the existing cases according to the Rules and Regulations.

B. Receipt of Complaint Committee Report

By motion of Mr. Brosemer the Board voted to receive and file the Complaint Committee Report.

C. Legal Matters/Correspondence

There were none.

**VIII. COMMITTEE AND ADMINISTRATIVE REPORTS**

A. ARCH/LA/PG Committee – Committee Chair Ornelas

1. Report of Committee Actions

Mr. Wimmer reported on the actions of the Committee including the review of three applications, two were approved and one was denied.

2. Discussion of Committee Items

Mr. Wimmer reported that the Committee discussed the following: NCARB's IPAL program will not require changes to our regulations but the implementation of the AXP will require a rule change; the use of the word "professional" will be required on seals for all Professional Geologists licensed after 2014; the ASBOG Annual Meeting will be held in Lawrence in November and CLARB has joined FARB. He also announced Mr. Hoffman's election as NCARB 2<sup>nd</sup> Vice President.

3. Receipt of Committee Report

By motion of Mr. Wimmer the Board voted to receive and file the Committee's Report.

B. PE/PS Committee – Committee Chair Sloan

1. Report of Committee Actions

Mr. Graham reported on the actions of the Committee including the review of applications, all but one was approved; Ballot 16-160 needs an additional 1 ½ years of experience. All requests for re-takes were approved.

2. Discussion of Committee Items

Mr. Wimmer reported that the Committee discussed the decoupling of education and passing of the FE.

3. Receipt of Committee Report

By motion of Mr. Graham the Board voted to receive and file the Committee's Report.

C. Other Committee Reports

1. Building Officials Brochure (BOB) Committee – Chair Hoffman

Mr. Hoffman reported that the Building Officials Brochure has gone to print and will be distributed to Building Officials in the next few weeks.

2. Legislative Committee – Chair Hoffman

Mr. Hoffman reported that NCARB's IPAL program will not require changes to our regulations but the implementation of the AXP will require a rule change. The Arch/LA/PG Committee has already started working on the revisions.

3. Seals & Signatures Committee – Chair Erickson

Mr. Erickson reported that K.A.R. 66-6-1 went into effect June 3, 2016. Mr. Erickson thanked the committee for their work on the revisions and asked committee members to send 3-4 FAQs to begin compiling a list.

D. Administrative Report

1. Introduction of New Staff

Ms. Lopez introduced Laura Webber to the Board.

2. Administrative Update

Ms. Lopez announced she has been appointed to the Member Board Executive Committee for NCARB and has been invited to serve as an NCARB License Advisor.

3. Budget Update

Ms. Lopez updated the Board on FY16 spending and the new FY17 budget. The approved spending authority has increased 1.35% over FY16 for a total of \$704,025.

**IX. CORRESPONDENCE**

There was no correspondence.

**X. UNFINISHED BUSINESS**

A. Unlicensed Practice

This item was moved to the beginning of the agenda.

**XI. NEW BUSINESS**

A. Elections for FY2017

By motion of Mr. Brosemer, seconded by Mr. Wimmer, Mr. Henthorne was nominated for the office of Chair of the Board for the coming year.

By motion of Mr. Graham, seconded by MS. McMullen, Mr. Bowersox was nominated for the office of Vice-Chair of the Board for the coming year.

By motion of Mr. Mancini, seconded by Mr. Graham, Mr. Wimmer was nominated for the office of Secretary of the Board for the coming year.

By motion of Mr. Wimmer, seconded by Mr. Erickson, Mr. Mancini was nominated for the office of Chair of the Arch/LA/PG Committee for the coming year.

By motion of Mr. Erickson, seconded by Mr. Bowersox, Mr. Graham was nominated for the office of Chair of the PE/PS Committee for the coming year.

The Board voted and approved the slate of nominated members.

Mr. Brosemer then passed control of the meeting to the newly elected Chair of the Board, Mr. Henthorne.

B. Comments from newly elected Chair

Mr. Henthorne made a few comments to the Board members and noted that he will be considering Committee appointments in the coming weeks.

C. Appreciation Award – Mr. Henthorne

1. Steve Brosemer, P.S., Board Chair (7/1/2015 – 6/30/2016)

Chair Henthorne thanked Mr. Brosemer for his leadership of the board during this past year and presented him with an appreciation award.

D. Policy for requests for re-grading of exams

The Board discussed the process for approving requests for re-grading of ASBOG examinations. By motion of Mr. Graham, seconded by Mr. Brosemer the Board voted to grant authority to approve all requests for re-grading of ASBOG to the Executive Director.

E. Upcoming board meeting dates:

1. THIS MEETING: July 15, 2016 – Topeka KS

Board Elections  
Licensure Ceremony – 3:00 p.m. – Kansas State Historical Society

2. September 15 and 16, 2016
3. December 15 and 16, 2016
4. February 16 and 17, 2017 – Licensure Ceremony – Topeka KS
5. April 27 and 28, 2017
6. July 13 and 14, 2017 – Licensure Ceremony – Topeka KS

**XII. ADJOURN**

The meeting adjourned at 2:08 p.m. to attend the Certificate Ceremony at the Kansas State Historical Society.

**3:00 P.M. – Certificate Ceremony, Kansas State Historical Society**

Prepared by:

Attest by:

Shelby Lopez  
Executive Director

Maurice Bowersox  
Secretary for the Board