

**KANSAS STATE BOARD OF TECHNICAL PROFESSIONS  
STRATEGIC PLANNING COMMITTEE**

**January 29, 2024**

**12:00 P.M.**

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Kansas Board of Technical Professions Board meetings follow the Kansas Open Meetings Act (KOMA).

Members invited include Kimberly Kramer, John Lilak, Carisa McMullen, Trudy Faulkner, Doug Louis, Brenee King, and William Haverkamp.

Staff invited include Larry Karns, Nicole Turner, Barb Jordan, Ben Thursby and William Skepnek.

**Members present were:**

Bill Haverkamp, P.S.  
Doug Louis, P.G.  
Kimberly Kramer, P.E.  
Trudy Faulkner, Arch.  
Brenee King, Public Member  
John Lilak, P.S.

**Members not present**

Carisa McMullen, L.A.

**Others present were**

Larry Karns, Executive Director  
Nicole Turner, Asst. Attorney General  
Barb Jordan, Administrative Specialist  
Ben Thursby, Asst. Exec Director

**I. WELCOME**

The meeting was called to order at 12:01 p.m.

**II. MEETING MINUTES**

By motion of Mr. Haverkamp, seconded by Mr. Louis the January 12, 2024 Strategic Planning meeting minutes were approved with one addition. Mr. Lilak should have been included as in attendance.

**III. AGENDA**

The agenda was approved.

**IV. IDENTIFY PRIORITIES FOR THE YEAR**

**a. CEU Audit form**

The Committee discussed requested that self-study be added to the CEU form and a requirement for a description of that self-study. There should be a blank line between the examples and Activity 1. Add sub-totals to the 3<sup>rd</sup> column from the right on the bottom of the form. Add under CEU's earned under Health, Safety, Property and Welfare that a minimum of hours needs to be 24. Definitions need to appear on all pages. Discussed also naming the form with the year and version number. By motion of Ms. Faulkner, seconded by Mr. Haverkamp the Committte will review for additional changes and provide those changes to staff, the form will be provided to the full Board at the February 9<sup>th</sup> Board meeting.

### **b. KSBTP Social Media Use**

Discussed who will set up the LinkedIn page and who will be responsible for adding content. Mr. Karns suggested that Ben and Barb would add content. Ms. Faulkner, Mr. Thursby and Ms. Jordan will review templates and provide them at the next meeting.

### **c. Fine Schedule**

Mr. Thursby presented his research on fines issued by the State of Kansas. Dr. Kramer requested more information on what the minimum fine is issued by other states. The Committee suggested gathering that fine information from mid-western states, specifically neighboring states plus Iowa and Texas. Dr. Kramer requested that we add if this is a first offense, second offense, etc. Dr. Kramer requested that Ms. Turner provide more information on adding investigative costs to fines and provide that for the next meeting. There are concerns that the costs could be punitive. The Committee also requested that Schedule N provided by Mr. Karns from NCEES be added to Mr. Thursby's fine spreadsheet.

## **V. SCHEDULE NEXT MEETING**

The next meetings are scheduled for February 26, 2024 at noon and March 18, 2024 at noon.

The committee will continue to focus on the CEU Audit form, the fine schedule and LinkedIn.

## **VI. ADJOURNMENT**

By motion of Ms. Faulkner, seconded by Mr. Louis the Committee adjourned at 1:00 p.m.