

**KANSAS STATE BOARD OF TECHNICAL PROFESSIONS  
STRATEGIC PLANNING COMMITTEE**

**January 12, 2024**

**12:00 P.M.**

---

Kansas Board of Technical Professions Board meetings follow the Kansas Open Meetings Act (KOMA).

Members invited include Kimberly Kramer, John Lilak, Carisa McMullen, Trudy Faulkner, Doug Louis, Brenee King, and William Haverkamp.

Staff invited include Larry Karns, Nicole Turner, Barb Jordan, Ben Thursby and William Skepnek.

**Members present were:**

Bill Haverkamp, P.S.  
Doug Louis, P.G.  
Kimberly Kramer, P.E.  
Trudy Faulkner, Arch.  
Brenee King, Public Member

**Members not present**

Carisa McMullen, L.A.

**Others present were**

Larry Karns, Executive Director  
Nicole Turner, Asst. Attorney General  
Barb Jordan, Administrative Specialist  
Ben Thursby, Asst. Exec Director

**I. WELCOME**

The meeting was called to order at 12:11 p.m.

**II. MEETING MINUTES**

The November Strategic Planning meeting minutes were approved at the December 15, 2023 Board meeting.

**III. AGENDA**

The committee added Board newsletter articles guidelines, review of the fine schedule and review of the CEU Audit form.

**IV. IDENTIFY PRIORITIES FOR THE YEAR**

**a. KSBTP Social Media Use**

Discussed who will set up the LinkedIn page and who will be responsible for adding content. Mr. Karns suggested that Ben and Barb would add content. A decision was not made on who will be responsible for setting up the page.

**b. Newsletter articles**

Discussed a procedure for vetting newsletter articles written by Board members. The article will first be reviewed by the Strategic Planning Committee, then by the Attorney Generals' office and then the Board who will review and approve for publishing. The committee recommended that any articles

currently in the newsletter not meeting the suggested validation criteria be pulled until all suggested steps have been completed.

**c. Fine Schedule**

The committee requested that identified historical fine data be made available for discussion by the next committee meeting on January 29. Committee members were encouraged to email Ben Thursby, Larry Karns, John Lilak and Dr. Kimberly Kramer to provide examples if they have any knowledge of outside states that have fine schedules.

The committee also requested Larry Karns reach out to the NCEES Enforcement Division to inquire if NCEES had any data on fines.

Lastly the committee requested staff at the Kansas State Board of Technical Professions requested research into any information garnered by previous employees regarding fines or fine schedules.

**d. CEU Audit form:**

The Committee reviewed the draft CEU Audit form and suggested adding the K.A.R. 66-14-1 (a) regulation verbiage stating no more than 10 CEU hours in a 24 hour period. Another suggestion was to make the example CEUs in the first several lines in either italic font or a different color font. A change was proposed that the verbiage “Other Hours” be changed to “Elective Hours”. The final recommendation was to add a column to list carry over CEU hours. Board member feedback was provided and discussed regarding the proposed CEU form and discussion was also had about making the CEU form into a PDF where data can be input as opposed to an editable Excel spreadsheet.

**V. SCHEDULE NEXT MEETING**

The next meeting is scheduled for January 29, 2024 at noon.

The committee will continue to focus on the CEU Audit form, the fine schedule and LinkedIn.

**VI. ADJOURNMENT**

The Committee adjourned at 1:11pm.