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**Kansas State Board of Technical Professions Board Meeting**  
**Robert Henthorne, Chair**



**BOARD ACTION MINUTES April 28, 2017**

**10:00 AM**

The meeting was called to order at 10:10 a.m. by Chair Henthorne.

**Members present were:**

Maurice Bowersox, P.E.  
Steve Brosemer, P.S.  
Forrest Erickson, P.E.  
Larry Graham, P.E., P.S.  
Edward Halloran, Public Member  
William Haverkamp, P.S.  
Richard Hayter, P.E.  
Robert Henthorne, P.G.  
David Hoffman, Architect  
Carisa McMullen, Landscape Architect  
Vincent Mancini, Architect  
Eric Wimmer, Architect, Public Member

**Members absent were:**

Joseph Johnson, Architect

**Others present were:**

Athena Andaya, Deputy District Attorney  
Mark Bennett, Attorney for the Board  
Tom Luedke, Attorney with Bennett & Hendrix  
Shelby Lopez, Executive Director  
Sarah Easter, Assistant Director  
Jessica Pierce, Public Service Administrator

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**I. MINUTES**

By motion of Mr. Haverkamp, seconded by Mr. Bowersox, the Board voted to approve the Minutes of the February 17, 2017 meeting as amended to remove Maurice Bowersox from attendance.

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**II. ADDITIONS OR ADJUSTMENTS TO THE AGENDA**

There were no additions or adjustments to the agenda.

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**III. REVIEW AND APPROVAL OF CONSENT AGENDA**

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By motion of Mr. Hoffman, seconded by Mr. Brosemer the Board voted to approve the Consent Agenda.

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#### **IV. PUBLIC COMMENTS – 10:15 AM**

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There were no requests for public comments.

#### **V. EXECUTIVE SESSION**

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There was no Executive Session held.

#### **VI. ATTORNEY REPORT**

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There was no attorney report.

#### **VII. REVIEW OF INQUIRIES/COMPLAINTS & ATTORNEY REPORTS**

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Mr. Brosemer reported that the Committee acted on 20 cases, closing 14 cases and setting one case for hearing. The Committee dealt with all of the existing cases according to the Rules and Regulations. By motion of Mr. Brosemer the Board voted to receive and file the Complaint Committee Report.

#### **VIII. COMMITTEE AND ADMINISTRATIVE REPORTS**

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##### **A. ARCH/LA/PG Committee – Chair Mancini**

Mr. Mancini reported that the Committee reviewed and approved two applications. Revisions to K.A.R. 66-9-7, K.A.R. 66-10-1, K.A.R. 66-10-3 were reviewed and the Committee voted to send the revisions to the Department of Administration. By motion of Mr. Mancini, seconded by Mr. Brosemer the Board voted to receive and file the Complaint Committee Report.

##### **B. PE/PS Committee – Chair Graham**

Mr. Graham reported that the Committee reviewed and approved six applications.

By motion of Mr. Graham, seconded by Ms. McMullen the Board voted to revise the process for administering the Kansas State Specific for Land Surveyor by Comity/Reciprocity. The KSS exam will be offered to Comity/Reciprocity applicants in the Board office on the second Wednesday of every month with the exception of April and October. Applicants taking the exam in the Board office will be charged an additional \$100 fee to cover staff time to proctor the exam. If an applicant fails the exam administered in the Board office they will be required to wait for the next regularly scheduled test in April or October to ensure exam integrity.

##### **C. Other Committee Reports**

No update.

##### **D. Administrative Report**

Ms. Lopez provided the administrative report, discussing staffing changes in the Board office and the budget

## **IX. CORRESPONDENCE**

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There was no correspondence.

## **X. UNFINISHED BUSINESS**

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### **A. Application for Certificate of Authorization**

Mr. Mancini discussed changes to the Certification of Authorization for Business Entity proposed by the Committee which is comprised of Mr. Mancini, Mr. Erickson, Mr. Graham and Mr. Henthorne. By motion of Mr. Brosemer, seconded by Mr. Graham the Board voted to accept the changes as proposed.

## **XI. NEW BUSINESS**

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### **B. NCARB Annual Meeting Voting Delegate**

By motion of Mr. Brosemer, seconded by Mr. Erickson, the Board voted to designate Mr. Mancini as the KSBTP voting delegate the NCARB Annual Meeting in Boston, June 22 – 24, 2017.

### **C. Board Member and Staff Representation on Panel at KSPE Annual Meeting**

By motion of Mr. Graham, seconded by Mr. Brosemer, the Board voted to approve Mr. Henthorne, Mr. Bowersox and Ms. Lopez to represent the KSBTP by sitting on a panel at the KSPE annual meeting June 15, 2017.

### **D. Requirement of Licensee to report felony conviction or disciplinary or administrative action taken against license**

By motion of Mr. Brosemer, seconded by Mr. Mancini an additional question will be added to the online and paper renewal application. When a licensee answers “yes” to “Since your last renewal have you been convicted of a felony or had any disciplinary or administrative action taken against your license in Kansas or any other jurisdiction” they will be asked “Has documentation already been sent to the KSBTP”.

### **E. Upcoming board meeting dates:**

1. July 13 and 14, 2017 – Licensure Ceremony – Topeka KS
2. September 21 and 22, 2017 – Wichita, KS

## **XII. ADJOURN**

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By motion of Mr. Haverkamp, seconded by Mr. Erickson the Board adjourned at 11:47 a.m.