

**KANSAS STATE BOARD OF TECHNICAL PROFESSIONS
ACTION AGENDA MINUTES
MAURICE BOWERSOX, CHAIR**

JULY 20, 2018

10:00 A.M.

The meeting was called to order by Chair Bowersox at 10:03 a.m.

Members present were:

Maurice Bowersox, P.E.

William Haverkamp, P.S.

Bob Henthorne, P.G.

Richard Hayter, P.E.

Fredrick Laurino, Public Member

John Lilak, P.S.

Jack Poole, P.E.

Vincent Mancini, Architect

Eric Wimmer, Architect

Members absent were:

Larry Graham, P.E., P.S.

Edward Halloran, Public Member

Joseph Johnson, Architect

Carisa McMullen, Landscape Architect

Others present were:

Athena Andaya, Deputy Attorney General

Mark Bennet, Litigation Counsel for the Board

Jane Weiler, Assistant Attorney General

Shelby Lopez, Executive Director

Sarah Easter, Assistant Director

Steve Brosemer, Former Board Member

Forrest Erickson, Former Board Member

I. MINUTES

By motion of Mr. Wimmer, seconded by Mr. Henthorne, the Board voted to approve the minutes of the April 20, 2018 Board meeting.

By motion of Mr. Henthorne, seconded by Mr. Mancini, the Board voted to approve the minutes of the April 30, 2018 special meeting.

By motion of Mr. Haverkamp, seconded by Mr. Poole, the Board voted to approve the minutes of the May 30, 2018 special meeting.

II. ADDITIONS OR ADJUSTMENTS TO THE AGENDA

There were no additions or adjustments to the agenda.

III. REVIEW AND APPROVAL OF CONSENT AGENDA

By motion of Mr. Wimmer, seconded by Mr. Mr. Poole, the Board voted to approve the consent agenda.

IV. PUBLIC COMMENTS – 10:15 AM

There were no public comments.

V. EXECUTIVE SESSION

By motion of Mr. Mancini, seconded by Mr. Poole the Board voted to move into Executive Session at 10:15 am for 20 minutes to discuss such individual employee's performance. Ms. Athena Andaya, the Deputy Attorney General assigned to the Board as general counsel were admitted to the executive session to aid the Board in their discussions. The Board reconvened the open meeting at 10:35 am.

VI. ATTORNEY REPORT

Ms. Andaya will draft correspondence to KSLs and provide to Shelby in response to their request for an Attorney General opinion.

VII. REVIEW OF INQUIRIES/COMPLAINTS & ATTORNEY REPORTS

Mr. Henthorne reported the Committee reviewed 33 cases; 25 were closed without action, 2 were tabled for the September 2018 meeting, and 1 received an extension. In addition, the Committee directed Ms. Weiler to prepare SACOs in 4 cases and an investigator will be appointed for 1 case. By motion of Mr. Wimmer, seconded by Mr. Haverkamp, the Board voted to accept the Committee Report.

VIII. COMMITTEE AND ADMINISTRATIVE REPORTS

A. ARCH/LA/PG Committee – Vince Mancini

In Ms. McMullen's absence, Mr. Mancini reported the Committee reviewed and approved two applications and one request for exam retake. The Committee reviewed and approved the Economic Impact Statement and revised regulations for K.A.R. 66-9-7, K.A.R. 66-10-1 and K.A.R. 66-10-3. MR. Henthorne will attend the ASBOG Annual Meeting in November. Ms. McMullen will attend the CLARB Annual Meeting in September, where former Board Member Phil Meyer will be installed as President of CLARB. Mr. Mancini, Mr. Wimmer, Mr. Laurino and Mr. Bowersox attended the NCARB Annual meeting in June where former Board Member David Hoffman was installed as President of NCARB.

B. PE/PS Committee – Bill Haverkamp

Mr. Haverkamp reported the Committee reviewed seven applications; six were approved and one was denied for lacking required experience. The Committee reviewed and approved an Economic Impact statement for revisions to the Kansas Minimum Standards for Boundary Surveys and Minimum Standards for Mortgage Title Inspections, and directed the Assistant Attorney General to review correspondence drafted by Tom Leudke regarding the requirement for land surveyors to have their seals notarized. The Committee approved a new policy for accepting verified application components through NCEES for PE by Comity applications and did not elect a member to attend an ABET accreditation meeting at Benedictine College. Lastly, the Committee directed Executive Director Shelby Lopez to respond to an inquiry regarding laser scanning in land surveying by providing the definition of the practice of land surveying.

C. Administrative Report

1. Administrative Update

2. Budget Update

Ms. Lopez gave the administrative and budget report. Arin Alley is no longer with the Board. The position has been advertised and interviews will begin next week. The Board's ending cash balance as of May 31, 2018 is \$1,927,279.92.

IX. CORRESPONDENCE

A. There was none.

X. UNFINISHED BUSINESS

A. Request for Attorney General Opinion

Refer to section VI.

XI. NEW BUSINESS

A. Elections for FY2019.

By motion of Mr. Mancini, seconded by Mr. Laurino Mr. Wimmer was nominated for the office of Chair of the Board for the coming year.

By motion of Mr. Hayter, seconded by Mr. Henthorne Mr. Graham was nominated for the office of Vice-Chair of the Board for the coming year.

By motion of Mr. Laurino, seconded by Mr. Henthorne Ms. McMullen was nominated for the office of Secretary of the Board for the coming year.

By motion of Mr. Henthorne, seconded by Mr. Bowersox Mr. Johnson was nominated for Chair of the ARCH/LA/PG Committee for the coming year.

By motion of Mr. Hayter, seconded by Mr. Bowersox Mr. Haverkamp was nominated for Chair of the PE/PS Committee for the coming year.

The Board voted and approved the slate of nominated members.

Mr. Bowersox then passed control of the meeting to the newly elected Chair of the Board, Mr. Wimmer.

B. Comments from Newly Elected Chair

Mr. Wimmer made a few comments to the Board and made the following Committee appointments:

Complaint Committee

Maurice Bowersox, P.E. ,Chair

Eric Wimmer, Architect

Bill Haverkamp, P.S.

Joe Johnson, Architect

Larry Graham, P.E., P.S.

Frederick Laurino, Public Member

C. Appreciation Awards

Chair Wimmer thanked Mr. Bowersox for his leadership of the Board during the past year and presented him with an appreciated award.

Appreciation awards were also presented to Mr. Steve Brosemer and Mr. Forrest Erickson for their service to their Board.

D. Revised Continuing Education Audit Process

By motion of Mr. Hayter, seconded by Mr. Henthorne, the Board voted to approve the Continuing Education Audit Process Guidelines as revised on July 20, 2018 by Mr. Mancini.

E. Set 2018-2019 Meeting Dates

September 20-21, 2018

December 13-14, 2018

February 14-15, 2019

April 25-26, 2019

July 18-19, 2019

A. ADJOURN

By motion of Mr. Bowersox, seconded by Mr. Hayter, the Board voted to adjourn at 1:15 p.m.

