The meeting was called to order by Mr. Mancini at 9:00 am.

Members present were:
Eric Wimmer, Architect, Public Member
Robert Henthorne, Geologist
David Hoffman, Architect
Vince Mancini, Architect
Joe Johnson, Architect

Others present were:
Sarah Easter, Assistant Director

I. MINUTES
   A. Minutes of the September 16, 2016 meeting (previously provided)

Mr. Mancini made a comment on the minutes that pertain to Joe Colistra, Associate Professor at the University of Kansas that visited at the previous meeting to speak about the upcoming IPAL program. The Committee discussed the future of the program as it relates to KSBTP regulations. The Committee recommends Ms. Lopez send correspondence to the University of Kansas to address the future compliance of the IPAL program with the Board. There were no amendments made to the minutes. By motion of Mr. Hoffman, seconded by Mr. Johnson, the Committee voted to approve the minutes of the September 2016 meeting.

II. APPLICATIONS
   A. Discussion of applications not approved by letter ballot

1. Ballot 17-39 ARCH License by Reciprocity- Wimmer
   a. James Milligan- Discipline

By motion of Mr. Wimmer, seconded by Mr. Henthorne, the Committee voted to approve Ballot 17-39.

2. Ballot 17-45 ARCH License by Reciprocity- Hoffman
   a. Thomas Tedrow- Discipline

By motion of Mr. Hoffman, seconded by Mr. Wimmer, the Committee voted to approve Ballot 17-45.
III. UNFINISHED BUSINESS

A. Update on revision process for K.A.R. 66-9-7

Ms. Lopez, Director, and Ms. Easter met with two Assistant Attorney Generals regarding the process for moving forward as the regulations cannot adopt another organization’s policy or guidelines. Ms. Lopez has contacted NCARB to gain better insight into the process of editing the NCARB AXP Guidelines or Certification Guidelines. Ms. Easter reports that Ms. Lopez will be editing the guidelines in order to form a Board policy which K.A.R. 66-9-7 will be revised to relay to.

IV. NEW BUSINESS

A. Society updates/reports of national meetings or committees/discussion of national issues

1. ASBOG - Updates - Henthorne

Mr. Henthorne reported the success of the ASBOG Annual Meeting held in Lawrence, KS in October. There has been a significant increase in the national number of examinees since ASBOG has been focusing on outreach efforts.

2. CLARB – Updates – McMullen

3. NCARB – Updates – Hoffman

Mr. Hoffman reported the launch of the A.R.E. 5.0 on November 11, 2016 and the successful transition of approximately 6,500 examinees. A cut score will be set in the upcoming months as enough test results are queried. NCARB has recognized a new Mutual Recognition Arrangement between the United States, New Zealand, and Australia that enables architects to earn reciprocal licenses abroad. There is a Model Law update in progress and a regional meeting has been set in March that Mr. Hoffman plans to attend.

4. 2016 NCARB Member Board Requirements Survey

The Committee reviewed answers on this survey in support of Ms. Lopez submitting it for the Board.

V. CORRESPONDENCE

VI. ADJOURN

By motion of Mr. Johnson, seconded by Mr. Henthorne, the Committee voted to adjourn at 9:55 a.m.

Prepared by: Sarah Easter
Assistant Director

Attest: Vince Mancini
Chairperson