

**KANSAS STATE BOARD OF TECHNICAL PROFESSIONS  
STRATEGIC PLANNING COMMITTEE  
MEETING MINUTES**

**June 19, 2023**

**11:00 A.M.**

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Kansas Board of Technical Professions Board meetings follow the Kansas Open Meetings Act (KOMA). The meeting was called to order at 11:09 a.m.

**Members present were:**

Bill Haverkamp, P.S.  
Brenee King, Public Member  
Doug Louis, P.G.  
Kimberly Kramer, P.E.  
Trudy Faulkner, Arch.  
Carisa McMullen, L.A

**Others present were**

Larry Karns, Executive Director  
Barb Jordan, Administrative Specialist

**I. WELCOME**

The meeting was called to order at 11:09 a.m.

**II. MEETING MINUTES**

The meeting minutes from May 15, 2023 were approved.

**III. AGENDA**

Dr. Kramer requested that we add to the agenda that we define the next meeting.

**IV. STRATEGIC PLANNING**

The Committee reviewed the draft of the Strategic Planning Committee's standard operating procedure. Changes were made to the document during the meeting and provided to the Committee upon adjournment. The Committee approved providing the draft to the full Board at the July 7, 2023 meeting.

The Committee reviewed the Strategic Blueprint Template which included goals, objectives, strategies and tactics, and actions and accomplishments. Changes were made to the template during the meeting and provided to the Committee upon adjournment. The Committee approved providing the spreadsheet to the full Board at the July 7, 2023 meeting.

The Committee requested that all documents for the Strategic Planning Committee be available in a shared folder on Myboardpacket. The Committee also requested that subfolders be created for drafts and working documents for Committee use.

The next meeting dates are July 11, 2023 at 2pm and August 23, 2023 at 11am.

**V. ADJOURNMENT**

The Committee adjourned at 12:16 p.m.

DRAFT