

**KANSAS STATE BOARD OF TECHNICAL PROFESSIONS
ACTION AGENDA
JOSEPH JOHNSON, CHAIR**

DECEMBER 9, 2022

10:00 A.M.

Kansas Board of Technical Professions Board meetings follow the Kansas Open Meetings Act (KOMA).
The meeting was called to order at 10:03 a.m.

Members present were:

Doug Louis, P.G.
William Haverkamp, P.S.
Jack Poole, P.E.
Larry Graham, PE., P.S.
Brenee King, Public Member
Wendy Ornelas, Arch.
John Lilak, P.S.
Joseph Johnson, Arch.
Trudy Falkner, Arch.
Jennifer Taylor, P.E.

Not present:

Kimberly Kramer, P.E.
Bonnie Limbird, Public Member
Carisa McMullen, L.A.

Others present were:

Jane Weiler, Asst. Attorney General
Laine Barnard, Asst. Attorney General
Larry Karns, Executive Director
Erin Thompson, Admin Specialist
Jessica Pierce, PSA

I. MINUTES

A. Full Board

1. Approval of minutes from September 16, 2022 meeting.
(previously distributed)
2. Publish Minutes

By motion from Mr. Graham, seconded by Mr. Poole, the Board voted to approve and publish the minutes of the September 16, 2022 meeting. Ms. Ornelas abstained from the vote.

II. ADDITIONS OR ADJUSTMENTS TO THE AGENDA

By motion of Mr. Poole, seconded by Mr. Lilak, the Board voted to add several items to New Business: NCARB letter regarding mutual recognition UK, a Discussion K.A.R. 66-9-5 and 66-14-1, and a Discussion of CEU Audits.

III. REVIEW AND APPROVAL OF CONSENT AGENDA

A. Possible review of items removed from consent agenda

By motion from Mr. Graham, seconded by Mr. Poole, the Board voted to approve the consent agenda as presented.

IV. PUBLIC COMMENTS – 10:15 AM

A. Terry Humphrey (AIAKS)

Ms. Humphrey was unable to attend.

V. EXECUTIVE SESSION

At 10:08 a.m., by motion of Mr. Lilak, seconded by Mr. Graham, the Board recessed into executive session for twenty minutes to discuss personnel matters of non-elected individuals. The open meeting resumed at 10:28 a.m. At 10:28 a.m., by motion of Mr. Lilak, seconded by Ms. Ornelas, the Board recessed into a second executive session. The open meeting resumed at 10:35 a.m. By motion of Ms. Ornelas, second by Mr. Graham, the Board instructed Mr. Karns to set the hearing for Mr. Wilkerson immediately and the outstanding manuals be worked on, completed, and shared at the next board meeting.

VI. STRATEGIC PLAN TASK FORCE REPORT

- A. The Board is spending more time on acting proactively versus reactively.
- B. Increased understanding and value of licensure and the board
- C. Identify opportunities to increased engagement with legislators

Mr. Haverkamp, Mr. Louis, Ms. McMullen, Ms. King, and Ms. Faulkner scheduled a remote meeting of the committee for January 10, 2023 at 10:00am.

VII. REVIEW OF INQUIRIES/COMPLAINTS & ATTORNEY REPORTS

- A. Complaint Committee Report – Chair Ornelas
 - 1. Report of Case Files with Final Action Taken by the Committee
 - 2. Receipt of Complaint Committee Report

The Committee reviewed several cases. Five cases were heard. Two cases have been tabled pending report receipt, one was closed with no action and two are to have an investigator appointed. By motion of Mr. Poole, seconded by Ms. Faulkner, the Committee voted to accept the report.

- B. Attorney Report – Laine Barnard, General Counsel

Paul Keithly will help Ms. Pierce with any legal KORA requests. Ms. Barnard reported today is her last day with the Attorney General's office.

By motion of Mr. Graham, seconded by Ms. Ornelas, the Board voted to accept the report.

VIII. COMMITTEE AND ADMINISTRATIVE REPORTS

- A. ARCH/LA/PG Committee – Chair Faulkner
 - 1. Report of Committee Actions
 - 2. Discussion of Committee Items

3. Receipt of Committee Report

Ms. Faulkner reported the committee reviewed five applications. The Committee requested several of the applicants complete a two-hour ethics course to be reviewed by the Committee. The committee heard reports from each profession and respective association. By motion of Mr. Graham, second by Mr. Lilak, the Board voted to accept the report.

B. PE/PS Committee – Chair Taylor

1. Report of Committee Actions
2. Discussion of Committee Items
3. Receipt of Committee Report

Ms. Taylor reported the committee reviewed 25 applications and five under Unfinished Business. The committee discuss updated to K.A.R. 66-9-4 as well as K.A.R. 66-14-1. A discussion was held regarding the McKissock Minimum Standards Class. By motion of Mr. Graham, second by Mr. Poole, the Board voted to accept the report.

C. Director's Report

Mr. Karns reported that contact has been made with KSLS and NCEES regarding marketing the value of licensure. NCEES provided KSBTP with videos to be added to the website, newsletter, etc. Mr. Poole suggested the videos be sent to local societies as well to stress the importance of licensure. Mr. Karns requested that any member that has not completed the security awareness training complete it at your earliest convenience. By motion of Ms. Faulkner, seconded by Mr. Graham, the Committee voted to accept the report.

IX. CORRESPONDENCE

- A. Email from Dan Winter

X. UNFINISHED BUSINES

- A. McKissock Updated Application Review

Mr. Lilak reported that the McKissock Minimum Standards class still does not meet qualifications as it does not meet the two-hour course requirement. Mr. Lilak reported that the format of the online class should be solely focused on the Kansas Minimum Standards. Both chapters of the current course should be accepted for Minimum Standards. By motion of Mr. Haverkamp, seconded by Ms. Ornelas, the Board requested McKissock add additional testing information relating directly to the Kansas Minimum Standards to meet the two-hour requirement. Should McKissock wish to not make the updates, the class will only be approved for one hour.

XI. NEW BUSINESS

- A. NCEES Central Zone Distinguished Award Nomination

By motion of Mr. Poole, seconded by Ms. Ornelas, the Board voted to nominate Mr. Graham for the award. Mr. Karns will submit the appropriate paperwork.

B. NCEES National Service Award Nomination

By motion of Mr. Poole, seconded by Ms. Lilak, the Board voted to nominate Mr. Graham for the award. Mr. Karns will submit the appropriate paperwork.

C. NCARB Letter Regarding Mutual Recognition with the U.K.

By motion of Ms. Faulkner, seconded by Ms. Ornelas, the Board voted to accept the mutual recognition of the United Kingdom. Mr. Karns will reply to the correspondence sent from NCARB.

D. Discussion regarding K.A.R. 66-9-5 and K.A.R. 66-14-1

By motion of Mr. Lilak, seconded by Mr. Graham, the Board instructed Ms. Pierce to remove “as approved by the Board” in the curriculum document so it reflects the updated regulation.

By motion of Mr. Graham, seconded by Mr. Poole, the Board voted to update K.A.R. 66-14-1 to reflect “10 ethics, occupational, safety and/or health CEUS in the renewal period.”

E. Discussion regarding CEU Audits

Per K.S.A. 74-7013 and K.A.R. 66-14-7(b), by motion of Ms. Ornelas, seconded by Mr. Lilak, the Board voted to restart CEU audits for all professions.

XII. APPROVAL FOR ATTENDANCE AT EVENTS

A. NCEES MBE Meeting Greenville, SC January 8-11, 2023

By motion of Mr. Graham, seconded by Ms. Taylor, the Board voted to allow Mr. Karns to attend the meeting.

B. FARB Meeting Nashville, TN January 26-28, 2023

By motion of Ms. Ornelas, seconded by Ms. Faulkner, the Board voted to allow Ms. Weiler and Mr. Karns to attend the meeting.

C. NCARB Regional Summit Honolulu, HI March 3-4, 2023

By motion of Mr. Graham, seconded by Mr. Haverkamp, the Board voted to allow Ms. Ornelas (paid for by NCARB), Mr. Johnson (paid for by NCARB), Ms. Faulkner (paid for KSBTP,) Mr. Karns and Ms. Limbird (paid for by KSBTP) to attend the meeting.

D. ASBOG COE Meeting Greenville, SC April 13-15, 2023

By motion of Mr. Graham, seconded by Ms. Ornelas, the Board voted to allow Mr. Louis to attend the meeting.

- E. NCEES Central Zone Houston, TX April 27-29, 2023

By motion of Mr. Graham, seconded by Mr. Haverkamp, the Board voted to allow Ms. Taylor (paid for by NCEES), Mr. Graham (paid for by NCEES), Ms. Kramer (paid for KSBTP) and Mr. Karns to attend the meeting.

- F. NCARB Annual Meeting Tampa, FL June 15-17, 2023

By motion of Mr. Graham, seconded by Mr. Haverkamp, the Board voted to allow Ms. Ornelas (paid for by NCARB), Mr. Johnson (paid for by NCARB), Ms. Faulkner (paid for KSBTP) and Mr. Karns to attend the meeting.

- G. NCEES Annual Meeting Boston, MA August 15-18, 2023

By motion of Mr. Graham (paid for by KSBTP), seconded by Mr. Lilak (paid for by NCEES), the Board voted to allow Ms. Taylor (paid for by KSBTP), Mr. Haverkamp (paid for by KSBTP), Ms. Kramer (paid for KSBTP), Ms. Weiler (paid for by KSBTP) and Mr. Karns to attend the meeting.

- H. ASBOG Annual Meeting Spokane, WA October 23-26, 2023

By motion of Mr. Graham, seconded by Mr. Haverkamp, the Board voted to allow Mr. Louis to attend the annual meeting and be designated as the voting delegate. Mr. Karns was also approved to attend the meeting.

XII. ADJOURN

By motion of Mr. Poole, seconded by Mr. Graham the Board voted to adjourn the meeting at 12:04 p.m.